



Vendor Booth Space Contract

COMPANY CONTACT INFORMATION
for event correspondence...

Company Name: _____
 Point of Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____ Fax: (____) _____
 E-mail Address: _____
 Website: _____
 UBI or non-profit #: _____

ADVERTISING:
 WEBSITE, PRINT OR RADIO ADVERTISING INFORMATION:
 (Indicate 20 words of your choice to be published: _____

 _____)

ADDITIONAL ADVERTISING(Kitsap Oktoberfest website):
 (All ad submissions must be received no later than September 10th..
 Please include ad fees below, and electronically submit ad artwork to
josh@silvercitybrewery.com):

-vertical banner - \$125 -horizontal ½ pg. banner - \$100
-horizontal box (2" high) - \$55 -1"ad box - \$25

Booth Requests:

	Price	# Req.	Total Due
Non-profit	\$100.00		
Profit	\$150.00		
Extra booths	\$75.00		
Elec outlet	\$15.00		
Tables (not incl.)	\$20.00		
Chairs (not incl.)	\$5.00		
Additional advertising			
Total amt due			
Enclosed deposit	\$50.00		
Bal. Due (9/10 deadline)			

Vendors must provide their own canopies. Booth space is 10' x 10'. If additional area is needed, please contact Tammy Mattson at (360)394.0080

BOOTH LOCATION PREFERENCE (See FLOORPLAN for event layout; requests will be honored to the best of our ability on a first come/first serve basis): _____

Please make Checks or Money Orders payable to: Silverdale Chamber of Commerce.

Mail to PO Box 1218, Silverdale, WA 98383

Please reference Kitsap Oktoberfest in the memo line

PAYMENT/CANCELLATION TERMS: A \$50 non-refundable deposit is required to process this contract. The remaining balance is due no later than September 10, 2010. Failure to provide deposit or pay the balance due will result in forfeiture of your booth reservations. Cancellation requests must be made in writing and refunds will be made according to the following schedule: cancellations before August 27, 2010, all exhibit fees will be returned with the exception of \$50 non-refundable deposit; cancellations before September 10, 2010 will be refunded 50% of booth fees; cancellations after September 10, 2010 will receive no refund. **There will be an assessment of \$25 for all returned checks; enforced by Washington State law.**

Authorized Signature: _____ Print name: _____ Date: ____/____/____.